



No de résolution  
ou annotation

**CANADA  
PROVINCE OF QUEBEC  
MRC DU HAUT ST-FRANÇOIS  
MUNICIPALITY OF BURY**

An extraordinary MEETING of the Municipal Council of Bury was held on **Monday, December 16, 2019, at 20:00 p.m.** at the Armoury Community Center, 563 Main Street in Bury, Quebec. Presents were Councillors Jean Bergeron, Marilyn Matheson, Sabrina Patry-McComb, Alain Villemure, Delmar Fisher and Corey Strapps, all members of said council having been duly convened and forming quorum, under the chairmanship of the Mayor, Mr. Walter Dougherty, and according to the provisions of the Municipal Code.

Director general and secretary-treasurer, Mrs. Karen Blouin is present.

According to article 153 of the municipal code which stipulates "*In an extraordinary meeting, only the subjects mentioned in the notice of summons can be dealt with, except with the unanimous consent of the members of the council, if they are all present*", therefore items 11 and 12 were added to the agenda,

**AGENDA**

1. Opening of the extraordinary meeting
2. Notice of motion to bylaw 401-2020 Municipal Taxation and Tariffs for 2020 and the conditions of collection repealing bylaw 401-2019
3. Renewal of the employment contract for the Director General and Secretary-Treasurer
4. Renewal of the employment contract for the assistant Secretary-Treasurer
5. Authorization to sign an agreement with the union for the progressive retirement of a municipal employee
6. Authorization to sign an employment contract for the Fire Chief
7. Naming of 2 officers within the Bury fire department
8. Registration of two firefighters in the Firefighter 1 course
9. Annual contribution to «Transport de personnes HSF»
10. Offer of services to maintain the municipal skating rink
11. List of monthly bills
12. Legal services for 2020
13. Question period
14. Adjournment of the meeting

**1. Opening of the extraordinary meeting**

Quorum verification and words of welcome, it is 20:03 pm.

**2. Notice of motion and presentation of bylaw number 401-2020 «Municipal taxation and tariffs for 2020 and conditions of collection repealing Bylaw 401-2019»**

Councillor Alain Villemure gives notice of motion and present bylaw number 401-2020 «Municipal taxation and tariffs for 2020 and conditions of collection repealing Bylaw 401-2019» will be deposited with exemption of reading for adoption at a future meeting.

**3. Renewal of the employment contract of the director general/secretary-treasurer**

Postponed



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**4. Renewal of the employment contract for the Assistant Secretary-Treasurer**

Postponed

**5. Authorization to sign an agreement with the union for the progressive retirement of a municipal employee**

2019-12-206

WHEREAS the *Comité des relations de travail* recommends the signing of a letter of agreement with the union;

THEREFORE,  
IT IS PROPOSED BY Councillor Alain Villemure  
SECONDED BY Councillor Marilyn Matheson

AND CARRIED to accept the contents of the letter of agreement reached with the union of the employees of the municipality of Bury - CSN, letter of agreement, concerning the progressive retirement for the employee bearing the registration number 32-0014.

TO AUTHORIZE the General Director, Mrs. Karen Blouin, to sign the said agreement.

**ADOPTED UNANIMOUSLY**

**6. Authorization to sign an employment contract for the fire chief**

2019-12-207

WHEREAS following the signing of the renewal of the collective agreement of the employees of the Municipality of Bury, the salary and normative conditions of the fire chief have been reassessed for the year 2019;

THEREFORE,  
IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Jean Bergeron,

AND RESOLVED to authorize the Mayor, Mr. Walter Dougherty and the Director General/Secretary Treasurer Mrs. Karen Blouin to sign the renewal of the employment contract of the fire chief.

**ADOPTED UNANIMOUSLY**

**7. Naming of two (2) officers in the Bury Fire Department**

2019-12-208

WHEREAS the municipality must proceed with the appointment of an officer in the fire department following the resignation of the former officer;

WHEREAS the Fire Safety Committee has submitted its recommendation to the Council for the appointment of Mr. Michael MacIver and Mr. Sébastien Gauthier as officers;

THEREFORE,  
IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Corey Strapps,

AND CARRIED to nominate Mr. Michael MacIver and Mr. Sébastien Gauthier as officers of the fire department.

**ADOPTED UNANIMOUSLY**



2019-12-209

**8. Registration of 2 firefighters in the Firefighter 1 course**

WHEREAS the Municipality must continue training firefighters, old and new, to conform to the Fire Safety Cover Plan and ensure the quality of emergency crew personnel during calls;

THEREFORE

IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Alain Villemure,

AND CARRIED to mandate *EducExpert* for the training of Frederic Martel-Leech and The *Centre 24-juin, Services aux Entreprises*, for the training of Hunter Bélanger;

TO authorize the Director General to sign the service agreements for these training activities.

**ADOPTED UNANIMOUSLY**

2019-12-210

**9. Annual contribution to “Transport de personnes HSF”**

WHEREAS “*Transport de personnes HSF*” insure transportation to the people on the territory of the MRC of Haut-St-François;

WHEREAS the Municipality of Bury adheres to the organization “*Transport de personnes HSF*” whose representative city is East Angus;

WHEREAS the Municipality of Bury approve their 2020 budget forecasts;

WHEREAS the Municipality of Bury approves the fee schedule under section 48.41 of the Transportation Act;

IT IS PROPOSED by Councillor Marilyn Matheson  
SECONDED by Councillor Jean Bergeron

AND CARRIED THAT the Municipality authorizes the payment of the annual membership fee of \$ 7722.00 to “*Transport de personnes HSF.*”

**ADOPTED UNANIMOUSLY**

2019-12-211

**10. offer of services to maintain the municipal Skating rink**

WHEREAS the municipality has received only one (1) offer of services for the maintenance of the municipal skating rink

THEREFORE,

IT IS PROPOSED BY Councillor Jean Bergeron  
SECONDED BY Councillor Sabrina Patry-McComb

AND CARRIED to authorize the General Director, Mrs. Karen Blouin, to sign a contract for said offer.

**ADOPTED UNANIMOUSLY**



2019-12-212

**11. List of monthly bills**

CONSIDERING THAT the Director General must, in virtue of Bylaw 403-2008 regarding the delegation of powers and rules for the control and following-up of budget expenses, prepare and periodically present to Council at a regular meeting, a report detailing the expenses authorized.

THEREFORE,  
IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Jean Bergeron,

AND CARRIED THAT the Municipal Council accepts the inclusion of the authorized expenses with the list of accounts payable and payment of the corresponding bills totalling \$195 222.46.

THAT the report be filed under number 12A-2019 and be considered an integral part of the present minutes.

**ADOPTED UNANIMOUSLY**

2019-12-213

**12. Legal services for the year 2020**

IT IS PROPOSED BY Councillor Delmar Fisher,  
SECONDED BY Councillor Alain Villemure,

AND CARRIED to authorize the mayor and the director general or any other representative mandated by the director general to use the services of the firm Cain Lamarre S.E.N.C.R.L. from the bank of hours and, if necessary, to the consultation service, for the period from January 1 to December 31, 2020

**ADOPTED UNANIMOUSLY**

**13. Public question period**

Questions were asked:

- About point 7, will one of the named officers become fire chief?
- About Items 54 and 68 of the list of monthly bills

2019-12-214

**14. Adjournment of the meeting;**

IT IS PROPOSED BY Councillor Marilyn Matheson that the assembly be adjourned; it is 8:45 p.m.

Signed this December 17, 2019

Karen Blouin, Director General and Secretary-Treasurer

Walter Dougherty, Mayor