



No de résolution
ou annotation

**CANADA
PROVINCE OF QUEBEC
MRC DU HAUT ST-FRANÇOIS
MUNICIPALITY OF BURY**

A REGULAR MEETING of the Municipal Council of Bury was held on **Monday, June 3, 2019, at 7:30 pm** at the Bury Armoury Community Center. Presents were councillors Marilyn Matheson, Sabrina Patry-McComb, Alain Villemure, Delmar Fisher, Corey Strapps all members of said Council having been duly convened and forming quorum, under the chairmanship of the Mayor, Mr. Walter Dougherty, and according to the provisions of the Municipal Code.

The Director General and Secretary-Treasurer, Mrs. Karen Blouin, is present.

1. Opening of the regular meeting

Quorum verification and words of welcome, it is 7:30 pm.

2. Adoption of the Agenda

IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Alain Villemure,

AND CARRIED to adopt the agenda for the regular meeting of June 3, 2019, adding the point 8.15.

The agenda is presented as follows:

AGENDA

1. Opening of the meeting
2. Adoption of the agenda of the June 3, 2019, meeting
3. Adoption of the French minutes of the regular meeting of May 6, 2019 and the extraordinary meeting of May 21, 2019.
4. 1st public question period (general questions)
5. Filing of the monthly correspondence
6. Mayor's report
7. Reports of the Committees
 - 7.1 Administration
 - 7.2 Public Safety
 - 7.3 Public Works
 - 7.4 Town Planning and Environment
 - 7.5 Leisure, sport and culture
8. New Business
 - 8.1 List of monthly bills
 - 8.2 Policy to prevent harassment, incivility and violence at work
 - 8.3 Update of the Travel Expense Policy
 - 8.4 Legal services for the year 2019
 - 8.5 Legal mandate - 150 Bernard Road
 - 8.6 Online training for two firefighters on a trial period
 - 8.7 Professional service offer for drainage work at the Armoury Community Center as part of the TECQ program
 - 8.8 Purchase of granular material—Season 2019

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- 8.9 Local Road Assistance Program - Specific Improvement Project by Electoral District (PPA-CE) and Major Project
- 8.10 Request to close Route 255 for the 2019 Canada Day parade
- 8.11 Request for a contribution to the Bury Athletic Association for the Canada Day parade
- 8.12 Authorization for use of the park facilities by Pope Memorial Elementary
- 8.13 Application to the *Sûreté du Québec* regarding public broadcasts
- 8.14 Hiring of a student for the 2019 season
9. Legislation
10. 2nd question period (items on the agenda)
11. Other issues and new business
12. Information from Council members
13. Adjournment of the meeting

Next regular meeting

Tuesday, July 2, 2019, at 7:30 p.m. at the Armoury Community Center at, 563 Main Street in Bury.

ADOPTED UNANIMOUSLY

- 3. Adoption of the French minutes of the regular meeting of May 6, 2019 and the extraordinary meeting of May 21, 2019.**

IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Marilyn Matheson,

AND CARRIED that the French Minutes of the regular meeting of May 6, 2019 and the extraordinary meeting of May 21, 2019, be adopted as filed.

ADOPTED UNANIMOUSLY

- 4. 1st public question period (general questions)**

Questions were asked:

- Public consultation was held for the pig farm on Turcotte Road?
- How will we be informed about the public consultation?
- Collective agreement completed?
- Why did an employee fraud - clothing?
- Agenda - February meeting - Name Somum "Communications"
- Outhouse at the golf is no longer covered?

- 5. Filing of the monthly correspondence**

The Director General mentioned that there is no correspondence.

- 6. Mayor's report**

The Mayor reported on his local & regional (MRC) activities.

- 7. Reports of the committees**

- 7.1 Administration**
- 7.2 Public Safety**
- 7.3 Public Works**

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- 7.4 Town Planning and Environment
- 7.5 Leisure, sport and culture

8. New business

8.1 List of monthly bills

2019-06-80

CONSIDERING THAT the Director General must, in virtue of Bylaw 403-2008 regarding the delegation of powers and rules for the control and following-up of budget expenses, prepare and periodically present to Council at a regular meeting, a report detailing the expenses authorized.

THEREFORE,
IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Delmar Fisher,

AND CARRIED THAT the Municipal Council accepts the inclusion of the authorized expenses with the list of accounts payable and payment of the corresponding bills totalling \$ 199 510.83.

THAT the report be filed under number 05-2018 and be considered an integral part of the present minutes.

ADOPTED UNANIMOUSLY

8.2 Policy to prevent harassment, incivility and violence at work

2019-06-81

WHEREAS everyone has the right to evolve in a work environment that protects their health, safety and dignity;

WHEREAS the Act Respecting Labor Standards (hereinafter "LNT") provides for the obligation for all employers to adopt and make available a Harassment Prevention Policy, including a section dealing with sexual conduct;

WHEREAS the municipality of Bury is committed in adopting proactive and preventive behaviours regarding any situation that is similar to harassment, incivility or violence in the workplace, as well as to make the whole organization accountable in this sense;

WHEREAS the municipality of Bury intends to put in place measures preventing any situation of harassment, incivility or violence in the workplace;

WHEREAS the municipality of Bury does not condone or admit any form of harassment, incivility or violence in the workplace;

WHEREAS it is up to each member of the municipal organization to promote the maintenance of a workplace free from harassment, incivility or violence at work;

THEREFORE,
IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Corey Strapps,

AND CARRIED THAT the municipality of Bury adopts the Policy to prevent harassment, incivility and violence at work.

ADOPTED UNANIMOUSLY



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8.3 Update of the Travel Expense Policy

WHEREAS it is necessary to update the travel expenses policy;

THEREFORE

IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Corey Strapps,

AND CARRIED THAT the Council authorizes the updating of the policy on travel expenses by modifying the amounts authorized during travel.

ADOPTED UNANIMOUSLY

2019-06-83

8.4 Legal services for the year 2019

IT IS PROPOSED BY Councillor Delmar Fisher,
SECONDED BY Councillor Corey Strapps,

AND CARRIED to authorize the representatives of the municipality to use the services of the firm Cain Lamarre s.e.n.c.r.l. from today to December 31, 2019 under the terms of Monty Sylvestre service offer, for the year 2019, previously accepted by resolution of the Council and authorize, if necessary, a substitution of prosecutor in court cases.

ADOPTED UNANIMOUSLY

2019-06-84

8.5 Legal mandate - 150 Bernard Road

WHEREAS TO ensure compliance with the planning bylaw, the Act on Land Use Planning and Development (LAU) provides for the possibility for the municipality to apply to the Superior Court for an order requiring the offender to correct the situation;

WHEREAS to appeal to the Superior Court, it is necessary to mandate a law firm to represent the municipality;

IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Alain Villemure,

AND CARRIED TO mandate the cabinet Cain Lamarre s.e.n.c.r.l. to represent the municipality and take the necessary steps in the file concerning the property located at 150 Bernard Road.

ADOPTED UNANIMOUSLY

2019-06-85

8.6 Online training for two firefighters on a trial period

WHEREAS the Municipality must continue training firefighters, old and new, to conform to the Fire Safety Cover Plan and ensure the quality of emergency crew personnel during calls;

WHEREAS the necessary funds for these courses are foreseen in the 2013 budget;

THEREFORE,

IT IS PROPOSED BY Councillor Corey Strapps,
SECONDED BY Councillor Marilyn Matheson,



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AND CARRIED TO authorize the registration of two (2) firefighters from the municipality's fire department to the online Firefighter 1 training:

- Hunter Belanger
- Frédérick Martel-Leech

THAT the conditions and methods for the practical part of the Firefighter 1 training will be confirmed following the analysis of future offers.

ADOPTED UNANIMOUSLY

8.7 Professional service offer for drainage work at the Armory Community Center as part of the TECQ program

2019-06-86

WHEREAS it is necessary to begin drainage work around the Armoury community center to correct the problem of water infiltration and to provide for a second emergency exit to the basement;

WHEREAS the municipality has requested an offer of service for the preparation of the estimate and the supervision of the work;

THEREFORE,
IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Delmar Fisher,

AND CARRIED TO accept the service offer from, EXP Services inc. for the drafting of the estimate and the supervision of the work in the amount of \$ 6 800, taxes not included.

THAT the amounts be taken from the TECQ program.

ADOPTED UNANIMOUSLY

8.8 Purchase of granular material—Season 2019

2019-06-87

WHEREAS the municipality requested bids from three gravel pit owners for the supply of 0 ¾ MG 20b gravel to gravel the municipal roads and shoulders;

WHEREAS the maximal quantities established take into consideration the closest distances from the gravel pits to the municipal roads;

THEREFORE,
IT IS PROPOSED BY Councillor Delmar Fisher,
SECONDED BY Councillor Alain Villemure,

AND CARRIED TO authorize the purchase of granular material from the two suppliers below for the reloading of the roads as provided for in the budget. Prices include the royalty and the loading:

	Transport et Excavation Stéphane Nadeau	Transport et Excavation Jocelyn Ménard	Excavation Lyndon Betts
0-3/4", MG-20B 2000 TM	\$ 9,25 Metric ton	\$ 8,50 Metric ton	\$ 12,95 Metric ton
0-3/4", MG-20B 5000 TM	\$ 9,25 Metric ton	\$ 8,50 Metric ton	\$ 12,25 Metric ton
2 ½ "	\$ 10,00 Metric ton	\$ 9,50 Metric ton	\$ 12.50 Metric ton

ADOPTED UNANIMOUSLY



2019-06-88

8.9 Local Road Assistance Program - Specific Improvement Project by Electoral District (PPA-CE) and Major Project

WHEREAS it is appropriate to apply to the Local Road Assistance Program - Specific Improvement Component by Electoral District (PPA-CE) and Major Project;

WHEREAS the proposed work is to reconstruct part of the roadway on Brooks Street;

THEREFORE,
IT IS PROPOSED BY Councillor Delmar Fisher,
SECONDED BY Councillor Alain Villemure,

AND CARRIED THAT the municipal council of Bury, addresses François Jacques, Depute of Mégantic, to obtain a grant for the completion of some major work that will have to be done on the road.

THAT the estimated costs is about \$ 16 000, taxes not included.

THAT the Municipal Council authorizes the Director General and Secretary-Treasurer to apply for and on behalf of the Municipality a subsidy under the Local Road Assistance Program - Specific Project Improvement Component by Electoral District (PPA-CE) and to sign any document to that effect.

THAT a copy be sent to the Depute of Mégantic, Mr. François Jacques.

ADOPTED UNANIMOUSLY

2019-06-89

8.10 Request to close Route 255 for the 2019 Canada Day parade

WHEREAS the Bury Athletic Association will undertake the organization of Canada Day on June 28 and 29 2019;

WHEREAS the support of the Municipality of Bury is required as in past years;

CONSEQUENTLY,
IT PROPOSED BY Councillor Corey Strapps,
SECONDED BY Councillor Sabrina Patry-McComb,

AND CARRIED TO allow the closure of Route 255, on June 29, between 11:00 a.m. and 1:30 p.m. and to notify the *Sûreté du Québec*.

ADOPTED UNANIMOUSLY

2019-06-90

8.11 Request for a contribution to the Bury Athletic Association for the Canada Day parade

WHEREAS the Bury Athletic Association will undertake the organization of Canada Day on June 28 and 29 2019;

WHEREAS the support of the Municipality of Bury is required as in past years;

CONSEQUENTLY,
IT PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Corey Strapps,



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AND CARRIED THAT the Municipality accepts the demand as listed in the document received on May 17, 2019.

TO AUTHORIZE a financial contribution of \$2 500 to help cover the cost of security in Memorial Park during the Canada Day festivities.

To authorize the Bury firefighters to participate voluntarily in the event.

ADOPTED UNANIMOUSLY

8.12 Authorization for use of the park facilities by Pope Memorial Elementary

2019-06-91

WHEREAS Pope Memorial Elementary School will hold the annual Compton County Track meet next June 17th;

WHEREAS the municipality received a written request, dated May 17th from the school for the use of the park and facilities as well as the preparation of the grounds by the municipal employees for this annual event;

THEREFORE,
IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Corey Strapps,

AND CARRIED TO authorize Pope Memorial School to use the park grounds and facilities to hold the Compton County Track Meet next June 17th.

THAT the work to prepare the park grounds are carried out by the municipal employees (Mowing lawns, levelling the track, setting out picnic tables, turning the water on in the little canteen).

ADOPTED UNANIMOUSLY

8.13 Application to the *Sûreté du Québec* regarding public broadcasts

2019-06-92

WHEREAS the municipality receives news releases from the SQ on various subjects of public interest and that the SQ requests the diffusion of these releases via the municipal website or community newspaper;

CONSIDERING the desire of the SQ to be closer to the communities it serves, and that communication is the most important tool for understanding and addressing the inevitable conflicts that occur in our communities;

WHEREAS the municipality has a bilingual status and all news releases intended for the population, whether from the municipality or other public bodies, are published in both languages;

THEREFORE,
IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Corey Strapps,

AND CARRIED TO ask the *Sûreté du Québec* to send out news releases to the public in both languages when they ask the municipality for publication or posting in municipal communication networks.

To send a copy of this resolution to the *Sûreté du Québec* in Cookshire, to the office of François Jacques, Depute, and to the municipalities of the HSF MRC.

ADOPTED UNANIMOUSLY



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2019-06-93

Councillor Delmar Fisher steps out of the room.

8.14 Hiring of a student for the 2019 season

WHEREAS the Municipality of Bury offers students the opportunity to have a summer job;

WHEREAS the Municipality has received a grant in the Canada Summer Jobs program;

WHEREAS the Selection Committee met with a candidate during an interview for the General Maintenance attendant position, and made its recommendation to the Council;

THEREFORE

IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Alain Villemure,

AND CARRIED to hire Donovan Walker for the general maintenance attendant, for the 2019 season.

ADOPTED UNANIMOUSLY

Councillor Delmar Fisher is back at the table.

2019-06-94

8.15 Hiring of a volunteer firefighter for a trial period

WHEREAS the selection process for new firefighters has been completed;

THEREFORE,

IT IS PROPOSED BY Councillor Corey Strapps,
SECONDED BY Councillor Marilyn Matheson,

AND CARRIED to confirm the hiring of Mr. Jimmy Vallée, as new volunteer firefighters for a probationary period of one year at the end of which an evaluation report and a recommendation for permanence will be produced, also, all medical exams and inquiries will have to be done prior so that Council can decide on the permanence of the candidate.

ADOPTED UNANIMOUSLY

9. Legislation

None

10. 2nd public question period (Items on the agenda)

Questions were asked:

- # 97 - guarantee?
- 8.2 - prov. Law Or municipal?
- 5.2 - Deloitte text?
- 8.7 - Idea of the project costs?
- 8.9 - Are there criteria for selecting Brooks road?
- 8.13 - Municipality will refuse to broadcast if SQ refuses?
- 8.8 - Why buy from Betts if 25% more expensive?
- Deck hockey in the park - do we have to apply to use the facilities?
- Ball field maintenance - volunteers?



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11. Other issues and new items

None

12. Information from Council members

None

13. Adjournment of the meeting;

2019-06-95

IT IS PROPOSED BY Councillor Marilyn Matheson that the assembly be adjourned; it is 9:56 p.m.

Next regular meeting will be held on Tuesday, July 2, 2019, at 7:30 p.m. at the Armoury Community Center situated at 563 Main Street.

Certificate of sufficient funds:

I, the undersigned, Karen Blouin, Director General and Secretary-Treasurer, certify, by the present, that funds are available for the amounts to be paid in the following resolutions: 2019-06-80; 2019-06-86; 2019-06-87; 2019-06-90..

Signed this June 4, 2019

Karen Blouin, Director General and Secretary-Treasurer

Walter Dougherty
Mayor