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**CANADA  
PROVINCE OF QUEBEC  
MRC DU HAUT ST-FRANÇOIS  
MUNICIPALITY OF BURY**

**AN EXTRAORDINARY MEETING** of the Municipal Council of Bury was held on **Monday, July 11, 2018 at 4:00 pm** at the Bury Armoury Community Center. Presents were Councillor Marilyn Matheson, Sabrina Patry-McComb, Alain Villemure, Delmar Fisher, Corey Strapps all members of said Council having been duly convened and forming quorum, under the chairmanship of the Mayor, Mr. Walter Dougherty, and according to the provisions of the Municipal Code.

Councillor Daniel Frechette is absent.

The Director General and Secretary-Treasurer, Mrs. Karen Blouin, is present.

**AGENDA**

1. Opening of the extraordinary meeting
2. Notice of Motion for the loan bylaw number 431-2018-1 regarding the rehabilitation of municipal services on Mclver Street repealing bylaw number 431-2018
3. Presentation of the loan bylaw number 431-2018-1 regarding the rehabilitation of municipal services on Mclver Street repealing bylaw number 431-2018
4. Awarding of the contract for the rehabilitation of municipal services on Mclver
5. Section 1.5 of the Quebec-Municipalities infrastructure programme (QMIP): Rehabilitation of the municipal services on Mclver
6. Notice of Motion for Bylaw number 433-2018 regarding water meters
7. Presentation of bylaw number 433-2018 regarding water meters
8. Authorisation to go out for tenders for the disposal of municipal assets
9. Temporary contract for a municipal inspector
10. Roadside cutting for the 2018 season
11. Public consultation for the bylaw regarding conditional uses
12. Question period
13. Adjournment of the meeting

**1. Opening of the extraordinary meeting**

Verification of the quorum and word of welcome at 4:00 p.m.

**2. Notice of Motion for the loan bylaw number 431-2018-1 regarding the rehabilitation of municipal services on Mclver Street repealing bylaw number 431-2018**

Tabled

**3. Presentation of the loan bylaw number 431-2018-1 regarding the rehabilitation of municipal services on Mclver Street repealing bylaw number 431-2018**

Tabled



2018-07-108

**4. Awarding of the contract for the rehabilitation of municipal services on Mclver**

WHEREAS the Municipality of Bury must proceed with repair work on the water and sewer lines on Mclver Street;

WHEREAS the Municipality of Bury proceeded with a request for tenders regarding this repair work of municipal services by public tenders;

WHEREAS five (5) contractors presented tenders for the project

Row	Contractor	Amount before taxes
1	TGC	928 927.00\$
2	Grondin Excavation	884 829.76\$
3	Lafontaine et fils	959 251.80\$
4	Eurovia Quebec Construction Inc.	884 318.31\$
5	Sintra	897 000.00\$

WHEREAS an analysis of the tenders revealed that the lowest tender presented conformed to the demands of the plan and estimate;

WHEREAS the fulfillment of this contract is dependent on the approval of the loan bylaw by the MAMOT to finance the project;

THEREFORE

IT IS PROPOSED BY Councillor Delmar Fisher,  
SECONDED BY Councillor Alain Villemure,

AND CARRIED to award the contract for the repair project of the municipal services on Mclver Street for the amount of 864 318.31\$ before taxes to Eurovia Quebec Construction Inc. **conditional** to the approval of the loan bylaw to finance the project.

**ADOPTED UNANIMOUSLY**

**5. Section 1.5 of the Quebec-Municipalities infrastructure programme (QMIP): Rehabilitation of the municipal services on Mclver**

2018-07-109

**Awarding of a contract for the work to repair the municipal services**

WHEREAS the financial assistance obtained;

WHEREAS the process for the public call for tenders #SHE-00245640 (published 2018-05-28) made for the fulfillment of this work;

WHEREAS the opening of the 5 tenders received, their analysis and the recommendation of Mr. Pierre Grondin, ing. on June 28, 2018;

THEREFORE

IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Corey Strapps

AND CARRIED,

1. TO award the contract for the fulfillment of the work to the Contactor *Eurovia Quebec Construction Inc.* For the amount of 864 318.31\$ plus applicable taxes , which was the lowest



No de résolution  
ou annotation

conforming tender received in the framework of the public call for tenders for this project, and this conditional to the approval of the Loan Bylaw number 434-2018 by the Ministry of Municipal Affairs and Occupation of Territory(MAMOT)

2. THAT the amounts needed to carry out the project be taken from the said Loan Bylaw # 434-2018
3. TO authorise the Mayor as well as the Director General to sign, for and in the name of the Municipality, all documents connected to the financial assistance obtained in the framework of the sub-section 1.5 of the Infrastructure Program Quebec-Municipality

**ADOPTED UNANIMOUSLY**

**6. Notice of Motion for Bylaw number 433-2018 regarding water meters**

Councillor Alain Villemure give Notice of Motion that draft bylaw number 433-2018 regarding water meters will be deposited without reading for adoption at a future meeting.

**7. Presentation of bylaw number 433-2018 regarding water meters**

The bylaw regarding water meters is presented and the draft given to the members of Council.

**8. Authorisation to go out for tenders for the disposal of municipal assets**

2018-07-110

WHEREAS the Municipality of Bury has assets no longer being used;

WHEREAS to get rid of these assets it is necessary to proceed for disposal of municipal assets to the highest offer;

THEREFORE

IT IS PROPOSED BY Marilyn Matheson

SECONDED BY Corey Strapps

AND CARRIED to authorise the administration to proceed with the disposal of the assets no longer being used and belonging to the municipality to the highest offer;

THAT the list of assets be presented and approved by Council before disposal.

**9. Temporary contract for a municipal inspector**

2018-07-111

WHEREAS the position of Inspector has been vacant since June 4, 2018;

WHEREAS the Municipality has proceeded with a posting and none of the responding candidates met the demands of the position were received;

WHEREAS the Municipality proceeded with a second posting to fill the position as decreed by the collective agreement;



No de résolution  
ou annotation

WHEREAS it is necessary to give the service of the Municipal Inspector especially during the summer season;

THEREFORE,  
IT IS PROPOSED BY Councillor Alain Villemure,  
SECONDED BY Councillor Marilyn Matheson,

AND CARRIED THAT the services of Mr. Patrick Blouin be retained as Municipal Inspector and that the rate of salary will be 35\$/hour.

THAT the work schedule of the Municipal Inspector is established as one day per week or as needed ;

THAT Mr. Blouin be named as the employee designated to issue permits and certificates in Urbanism matters and with applying the Nuisance Bylaw;

THAT the main activities linked to the inspectors duties are as follows:

- Issuing of permits and certificates
- Issuing infraction notices and pertinent notices linked to his sector of activity
- Participation at meetings of Council and Town Planning Advisory Committee
- Studying the requests of citizens
- Meeting visitors and responding to their requests for information pertinent to his sector of activities
- Follow up of files
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**ADOPTED UNANIMOUSLY**

2018-07-112

**10. Roadside cutting for the 2018 season**

IT IS PROPOSED BY Councillor Corey Strapps,  
SECONDED BY Councillor Delmar Fisher,

AND CARRIED to retain the services of Travaux Legers Enr. for the cutting of the roadsides for the 2018 season at the cost of 50\$ per bilateral kilometer, plus 85\$ transportation fee plus taxes.

**ADOPTED UNANIMOUSLY**

2018-07-113

**11. Public consultation for the bylaw regarding conditional uses**

IT IS PROPOSED BY Councillor Marilyn Matheson,  
SECONDED BY Councillor Corey Strapps,

AND CARRIED that the public consultation related to bylaw number 432-2018 regarding conditional uses will take place July 23, 2018 at 7:00 p.m. at the Armoury Community Centre situated at 563 Main Street Bury

**ADOPTED UNANIMOUSLY**

**12. Public question period**

None



2018-07-114

No de résolution  
ou annotation

**13. Adjournment of the meeting;**

IT IS PROPOSED BY Councillor Marilyn Matheson that the assembly be adjourned; it is 4:45 p.m.

**ADOPTED UNANIMOUSLY**

Signed this July 12, 2018

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Karen Blouin, Director General and Secretary-Treasurer

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Walter Dougherty  
Mayor