



No de résolution
ou annotation

**CANADA
PROVINCE OF QUEBEC
MRC DU HAUT ST-FRANÇOIS
MUNICIPALITY OF BURY**

A REGULAR MEETING – CLOSED SESSION of the Municipal Council of Bury was held on **Monday, July 6, 2020, at 7:30 pm** at the Victoria Hall, located at 569, Main Street in Bury. Presents were Councillors Jean Bergeron, Marilyn Matheson, Sabrina Patry-McComb, Alain Villemure, Delmar Fisher, Corey Strapps all members of said Council having been duly convened and forming quorum, under the chairmanship of the Mayor, Mr. Walter Dougherty, and according to the provisions of the Municipal Code.

The Director general by interim, Mrs. Louise Brière, is present.

1. Opening of the regular meeting

Quorum verification and words of welcome, it is 8:15 pm.

2. Adoption of the Agenda

IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Alain Villemure,

AND CARRIED to adopt the agenda for the regular meeting – closed session of July 6, 2020.

The agenda is presented as follows:

AGENDA

11. Opening of the meeting
2. Adoption of the agenda of the July 6, 2020, meeting
3. Adoption of the French minutes of the regular meeting of June 1st, 2020, and the extraordinary meeting of June 16, 2020.
4. 1st public question period (general questions)
5. Filing of the monthly correspondence
6. Mayor's report
7. Reports of the Committees
 - 7.1 Administration
 - 7.2 Public Safety
 - 7.3 Public Works
 - 7.4 Town Planning and Environment
 - 7.5 Leisure, sports, and culture
8. New Business
 - 8.1 List of monthly bills
 - 8.2 Hiring and renewal for a temporary position - retroactive
 - 8.3 Update of the policy concerning the safety of student workers
 - 8.4 Mandate for survey, evaluation, plans and specification – Culvert Tambs Road
 - 8.5 Tender for the purchase of asphalt
 - 8.6 Tender for the installation of the asphalt
9. Legislation
 - 9.1 Adoption of Bylaw number 436-2020 "Bylaw concerning contract management".
10. 2nd question period (items on the agenda)
11. Other issues and new business
12. Information from Council members
13. Adjournment of the meeting

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Next regular meeting

Monday, August 3, 2020, at 7:30 p.m. at the Armoury Community Centre
at, 563 Main Street in Bury.

ADOPTED UNANIMOUSLY

**3. Adoption of the French minutes of the regular meeting of June 1st,
2020, and the extraordinary meeting of June 16, 2020.**

IT IS PROPOSED BY Councillor Corey Strapps,
SECONDED BY Councillor Marilyn Matheson,

AND CARRIED that the French Minutes of the regular meeting of June 1st,
2020, and the extraordinary meeting of June 16, 2020, be adopted as filed.

ADOPTED UNANIMOUSLY

4. 1st public question period (general questions)

Questions where ask concerning:

- Does the municipality have an alert plan or a municipal civil protection coordinator as described in the bylaw?
- Why did the council invite citizens to a closed session, on June 16?
- Dump truck purchase — will the inspection be done by employees or a real mechanic? Does the purchase include a warranty?
- Does the Council intend to comply with the law on access to public documents and on the protection of personal information during its existence? Why has the Council not respected it for eight months?
- Is it possible to give the financial aid, from the federal government, on behalf of the companies inflicted so that the Municipality's books of accounts designate a credit on behalf of these companies and not an unexpected windfall?
- Where is the wooden sign announcing the entrance to the municipal golf course? Only the support remains. Who will pay for the replacement?
- Account # 38 for the month of April 2020 — Is it about the sale of land for failure to pay property taxes or other fees? If there is no property tax, is it a fix or variable cost?
- In unionized workplaces, the collective agreement determines working conditions. Why do you consider it so special that you have the right to bypass it in order to give a separate profit to the municipal inspector?

5. Filing of the monthly correspondence

The director general by interim mentioned that there is no correspondence.

6. Mayor's report

The Mayor reported on his local & regional (MRC) activities.

7. Reports of the committees

- 7.1 Administration**
- 7.2 Public Safety**
- 7.3 Public Works**

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- 7.4 Town Planning and Environment
- 7.5 Leisure, sport and culture

8. New business

8.1 List of monthly bills

2020-07-098

CONSIDERING THAT the Director General must, in virtue of Bylaw 403-2008 regarding the delegation of powers and rules for the control and following-up of budget expenses, prepare and periodically present to Council at a regular meeting, a report detailing the expenses authorized.

THEREFORE,
IT IS PROPOSED BY Councillor Marilyn Matheson,
SECONDED BY Councillor Delmar Fisher,

AND CARRIED THAT the Municipal Council accepts the inclusion of the authorized expenses with the list of accounts payable and payment of the corresponding bills totalling \$ **219 135.39**.

THAT the report be filed under number 06-2020 and be considered an integral part of the present minutes.

ADOPTED UNANIMOUSLY

8.2 Hiring and renewal for a temporary position - retroactive

2020-07-099

CONSIDERING THAT following a sick leave the replacement of the administrative assistant was necessary from October 24, 2019, to November 27, 2019.

CONSIDERING THAT following a progressive return to work the replacement was prolonged until March 27, 2020, with a letter of agreement with the Unionized Workers of the Municipality of Bury – CSN :

CONSIDERING THAT there is a need in the administrative service department, a prolongation of employment is required until October 16, 2020, by a letter of agreement with the Unionized Workers of the Municipality of Bury – CSN :

THEREFORE,
IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Sabrina Patry-McComb,

AND CARRIED THAT the Municipal Council has hired Ms. Anik Dionne-Dubreuil for a temporary position on October 24, 2019, and has signed two letters of agreement regarding prolongation of employment in effect until October 16, 2020.

ADOPTED UNANIMOUSLY

8.3 Update of the policy concerning the safety of student workers

2020-07-100

WHEREAS the municipality of Bury offers students the opportunity to work, each season, during the summer;

WHEREAS certain tasks involve the risk of accident and that security measures are imposed to the Municipality as an employer;



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WHEREAS an update of the policy is necessary following the increase in costs related to security equipment;

THEREFORE,
IT IS PROPOSED BY Marilyn Matheson,
SUPPORTED BY Sabrina Patry-McComb,

AND RESOLVED to provide student workers with clothing and accessories necessary for their safety and to contribute to a maximum of \$100 towards the purchase of security work boots.

ADOPTED UNANIMOUSLY

**8.4 Mandate for survey, evaluation, plans and specification – Culvert
Tamb Road
TABLED**

8.5 Tender for the purchase of asphalt

2020-07-101

WHEREAS the municipality of Bury has received quotes for the purchase of asphalt from two (2) suppliers;

WHEREAS these offers are as follows:

ENTREPRENEUR	PRICE	TPS	TVQ	TOTAL
Sintra Inc. – Région Estrie EB-10S	\$ 80.95 metric ton (TM)	\$ 4.05	\$ 8.07	\$ 93.07 metric ton (TM)
GB-20	\$ 76.40 metric ton (TM)	\$ 3.82	\$ 7.62	\$ 87.84 metric ton (TM)
Eurovia Québec	\$ 94.75 metric ton (TM)	\$ 4.74	\$ 9.45	\$ 108.94 metric ton (TM)

THEREFORE
IT IS PROPOSED BY Councillor Alain Villemure,
SECONDED BY Councillor Corey Strapps,

AND CARRIED TO accept the tender of *Sintra Inc. – Région Estrie* in the amount of \$ 80.95 / TM, plus taxes for the EB-10S and \$ 76.40 / TM, plus taxes for the GB-20.

ADOPTED UNANIMOUSLY

8.6 Tender for the installation of the asphalt

2020-07-102

WHEREAS the municipality of Bury has received quotes for the installation of asphalt from two (2) suppliers:

WHEREAS these offers are as follows:

CONTRACTOR	PRICE	TPS	TVQ	TOTAL
Pavage des Cantons Inc.	\$ 32 286.38	\$ 1764.32	\$ 3519.82	\$ 40 570.52
Pavage Estrie- Beauce	\$ 19 260.00	\$ 963	\$ 1921.19	\$ 22 144.19



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THEREFORE
IT IS PROPOSED BY Councillor Jean Bergeron,
SECONDED BY Councillor Corey Strapps,

AND CARRIED TO accept the tender of *Pavage Estrie Beauce* for the installation of the asphalt including transport in the amount of \$ 19 260.00, plus taxes.

ADOPTED UNANIMOUSLY

9. Legislation

9.1 Adoption of Bylaw number 436-2020 "Bylaw concerning contract management".

2020-07-103

WHEREAS on January 10, 2011, the municipal council of Bury adopted by resolution, number 2011-01-007, its *Contract Management Policy* in accordance with article 938.1.2 of the *Code municipal du Québec*;

WHEREAS since January 1, 2018, article 938.1.2 of the *Code municipal du Québec*, as amended provides that in addition to the measures already provided for in the Contract Management Policy, the bylaw concerning contract management must now contain measures to ensure the rotation of potential contractors with respect to contracts which involve an expense of less than \$100 000 and which can be concluded by mutual agreement;

WHEREAS this same article makes it possible to provide, in a bylaw concerning contract management, rules for awarding contracts that involve an expense of at least \$25 000 and less than \$100 000;

WHEREAS under section 278 of the *Loi visant principalement à reconnaître que les municipalités sont des gouvernements de proximité et à augmenter à ce titre leur autonomie et leur pouvoir* (L.R.Q. 2017, c.13), any contract management policy adopted under article 938.1.2 of the *Code municipal du Québec*, a bylaw concerning contract management is deemed to exist under the new applicable articles ;

WHEREAS a notice of motion for this bylaw was given at the council meeting of June 1, 2020, and that a draft bylaw was presented at this same meeting,

THEREFORE,
IT IS PROPOSED BY Councillor Alain Villemure,
AND SECONDED BY Councillor Marilyn Matheson,

AND CARRIED THAT this bylaw be and is adopted as filed:

THAT the members of the council present declare that they have read the bylaw and renounce its reading.

ADOPTED UNANIMOUSLY

10. 2nd public question period (Items on the agenda)

No questions – Closed session

11. Other issues and new items

None



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12. Information from Council members

None

2020-07-104

13. Adjournment of the meeting;

IT IS PROPOSED BY Councillor Marilyn Matheson that the assembly be adjourned; it is 9:53 p.m.

Next regular meeting will be held on Monday, August 3rd, 2020, at 7:30 p.m. at the Armoury Community Centre located at 563 Main Street.

Certificate of sufficient funds:

I, the undersigned, Louise Brière, Director general by interim, certify, by the present, that funds are available for the amounts to be paid in the following resolutions: 2020-07-098; 2020-07-101 and 2020-07-102.

Signed this July 7, 2020

Louise Brière
Director general and secretary treasurer by interim

Walter Dougherty
Mayor