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**CANADA  
PROVINCE OF QUEBEC  
MRC DU HAUT ST-FRANÇOIS  
MUNICIPALITY OF BURY**

**AN EXTRAORDINARY MEETING – CLOSED SESSION** of the Municipal Council of Bury was held on **Tuesday, June 16, 2020, at 1:30 pm** at the Victoria Hall, located at 569 Main Street. Presents were councillors Jean Bergeron, Marilyn Matheson, Sabrina Patry-McComb, Alain Villemure, Delmar Fisher, all members of said Council having been duly convened and forming quorum, under the chairmanship of the Mayor, Mr. Walter Dougherty, and according to the provisions of the Municipal Code.

Councillor Corey Strapps is absent.

The Director General and Secretary-Treasurer by Interim, Mrs. Louise Brière, is present.

**AGENDA**

1. Opening of the extraordinary meeting
2. Hiring of the Director general and secretary-treasurer
3. Hiring for the day camp – 2020 season
4. Television inspection of the sanitary sewer pipe on Stokes Street
5. Mandate for the survey, evaluation, plans and specifications – culvert on 255 N
6. Professional services offer - Stokes Street (255 road) on ± 550 m –RIRL program
7. Question period
8. Adjournment of the meeting

**1. Opening of the regular meeting**

Quorum verification and words of welcome, it is 14:30 pm.

**2. Hiring of the Director general and secretary-treasurer**

IT IS PROPOSED BY Councillor Alain Villemure,  
SECONDED BY Councillor Marilyn Matheson,

AND CARRIED THAT the services of Ms. Claudia Latulippe, be retained as director general and secretary-treasurer of the municipality of Bury starting July 20, 2020,

THAT the signing of the agreement on salary conditions and benefits, agreed between the parties, be signed on the same day.

That the mayor, Mr. Walter Dougherty, be authorized to sign for and on behalf of the municipality the said agreement.

**ADOPTED UNANIMOUSLY**

**3. Hiring for the day camp – 2020 season**

WHEREAS the Municipality of Bury offers students the opportunity to have a summer job;

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WHEREAS the municipality offers a day camp service in Bury,

WHEREAS the Municipality has received a grant in the Canada Summer Jobs program;

THEREFORE

IT IS PROPOSED BY Councillor Sabrina Patry-McComb,  
SECONDED BY Councillor Jean Bergeron,

AND CARRIED to hire two (2) students for the position of day camp animators and one (1) day camp coordinator for the 2020 season.

**ADOPTED UNANIMOUSLY**

#### **4. Video inspection of the sewer pipe, Stokes Street**

WHEREAS it is planned to proceed with the reconstruction of a section of the drinking water pipe on Stokes Street;

WHEREAS the municipality has received an offer of service to carry out a television inspection of a segment of the sewer line on Stokes Street;

THEREFORE,

IT IS PROPOSED BY Councillor Delmar Fisher,  
SUPPORTED BY Councillor Jean Bergeron,

AND RESOLVED to authorize *The ADE Group* to carry out a video inspection of the sewer pipe on a section of Stokes Street to assess the condition of the pipe.

THAT the cost of the work be paid from the *Taxe sur l'essence et de la contribution du Québec (TECQ)*, 2019-2023.

**ADOPTED UNANIMOUSLY**

#### **5. Mandate for the survey, evaluation, plans and specifications – culvert on 255 N**

WHEREAS during the floods of November 1, 2019, the culvert that crosses Route 255 North suffered significant damage and that temporary repair work had to be carried out;

WHEREAS the replacement of this culvert is necessary in order to allow the water to flow safely without damaging the road;

WHEREAS the costs of these repairs will be submitted to a claim to the Ministère de la Sécurité civile dans le cadre du « *Programme général d'indemnisation et d'aide financière lors de sinistres réels ou imminents (PGIAF) – Décret 430-2019.* »

WHEREAS this grant is conditional on the recommendations of an engineer for hydraulic validation;

WHEREAS the municipality has received an offer from the firm EXP, to carry out the survey, evaluation, plan and specification, in connection with the work to be accomplished;

THEREFORE,

IT IS PROPOSED BY Councillor Alain Villemure,  
SUPPORTED BY Councillor Delmar Fisher,

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AND RESOLVED that the Municipal Council accepts the offer of the firm EXP to carry out the surveys, evaluation, plans and specifications of the culvert on Route 255 North.

**ADOPTED UNANIMOUSLY**

**6. Professional services offer - Stokes Street (255 road) on ± 550 m – RIRL program**

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WHEREAS a detailed assessment of the cost of the work and the preparation of preliminary plans and specifications are necessary for the completion of work on Stokes Street (Route 255) over ± 550 m;

WHEREAS a request for a subsidy to the Local Roadway Assistance Program - RIRL Component, must be completed,

THEREFORE,  
IT IS PROPOSED BY Jean Bergeron,  
SUPPORTED BY Alain Villemure,

AND RESOLVED to accept the professional service offer submitted by Services EXP inc., For the detailed evaluation of the cost of the work and the preparation of preliminary plans and specifications as well as technical support for the preparation of the grant request , in the amount of \$ 7,500, taxes not included;

That the necessary sums be taken from the subsidy paid from the gas tax and the contribution of Quebec (TECQ).

**ADOPTED UNANIMOUSLY**

**7. Question period**

None

**8. Adjournment of the meeting;**

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IT IS PROPOSED BY Councillor Marilyn Matheson that the assembly be adjourned; it is 2:42 p.m.

Signed this June 17, 2020

Louise Brière  
Director General and Secretary-Treasurer by Interim

Walter Dougherty  
Mayor